

Tokyo University of the Arts, Faculty of Fine Arts

Student Exchange Program

How to apply

Students from partner institutions may apply to participate in each term as outlined below.

School Terms:

Spring semester	1st April to 30th September
Class period:	Early April to late July
Summer break:	Late July to 30 th September
Fall semester	1st October to 31st March
Class period:	Early October to late January
Winter break:	Late January to 31 st March

Application Deadline

For Spring semester: 31st October

For Fall semester: 31st May

Notification of Acceptance

For Spring semester: Middle of December

For Fall semester: Middle of July

Application Steps

STEP 1: NOMINATION

You need to be nominated by your home university as an exchange student, we are not able to accept the application if you are not nominated yet.

STEP 2: SEND APPLICATION DOCUMENTS

Email the application documents to the Educational Affairs Section of Faculty of Fine Arts (bijutsu.ryugaku@ml.geidai.ac.jp) in digital format. We do not accept the application documents sent by postal service.

STEP 3: SELECTION

Once the application documents have been received by the Educational Affairs Section, it is forwarded to the responsible professor for selection. Tokyo University of the Arts reserves the right to accept or reject an application for exchange program according to the application procedure. The professors will base their decision on the artistic quality of the portfolio and the student's qualifications.

Note: We are not able to give feedback on the reasons for rejection. Please note that no enquiries regarding the selection results will be accepted.

Application Documents

1. Application form for exchange program

The application form is sent to the students separately after receiving the nomination.

Please submit it as PDF format.

2. Study/research plan or Motivation letter

3. Recommendation letter from student's adviser

Free format with your professor's signature

4. Latest transcript at your home university in English or Japanese

For self-translation, the original must be attached.

5. Portfolio

6. Color-photocopy of main passport page

Passport number should be showing clearly.

7. ID Photo Data

Please submit different ID photo you used for Passport. Taken within 6 months, full face, no background (including shadow), size must be 4:3 ratio of height to width such as 560 x 420 pixels, 600 x 450 pixels.

8. Certificate of Language proficiency test (English or Japanese)

The certificate issued by the institution you currently enrolled is not valid.

If you don't hold any official English certificate or Japanese certificate, please take an online English test of the free 50min EF SET and attach the test result.

【EF SET】 <https://www.efset.org/>

9. Application for Certificate of Eligibility in Excel format

To facilitate the application procedure for your CoE after the decision for the acceptance, please submit the application form in advance.

NOTE: Submission of this document does not guarantee the acceptance. Japanese passport holder is not required to submit.